

Topic and minute number	Action	By
Vacant Commercial Premises (PS43)	<p>The chairman of the previous committee had requested a report on this subject.</p> <p>The indicator is no longer being collected because it was not considered a useful measure. Therefore it is not proposed to bring forward this report.</p>	John Mitchell/Roger Harborough
Fee calculation (PS44)	<p>The Audit Commission's Engagement Lead Debbie Hanson offered to provide a detailed breakdown of fee calculation following a request from a member of the former committee.</p> <p>This has not been brought forward for the June meeting due to the weight of the agenda but the new committee should indicate if it still wishes to receive this information.</p>	Debbie Hanson
Rebates on audit fees (PS47)	<p>The chairman of the previous committee asked the Audit Commission for figures showing fees aligned with rebates.</p> <p>This has not been brought forward for the June meeting due to the weight of the agenda but the new committee should indicate if it still wishes to receive this information.</p>	Debbie Hanson

IFRS training (PS48)	<p>The chairman of the previous committee requested an update on training in IFRS.</p> <p>Superseded by item on agenda.</p>	Stephen Joyce
IFRS training costs (PS48)	<p>A member of the previous committee asked what the cost was for staff time taken up being trained in IFRS.</p> <p>Superseded by item on agenda</p>	Stephen Joyce
Sufficient resources for performance indicator data entry and verification (PS49)	<p>The chairman of the previous committee asked for confirmation that there were sufficient officers to enter and verify performance data, including back-up officers should the main officer be ill or on leave.</p> <p>Officers can confirm that there are sufficient resources.</p>	Richard Auty
Previous performance information (PS51)	<p>The chairman of the previous committee asked for the previous quarter's performance to be included in the quarterly performance report.</p> <p>This has been addressed in the new format as agreed with the chairman of Performance and Audit Committee</p>	Richard Auty
Checking of red service indicators PS51)	<p>The chairman of the previous committee asked whether service level indicators were being followed up by SMB.</p>	Richard Auty

	<p>Officers can confirm that all performance indicators are discussed by SMB with the relevant Divisional Head.</p>	
Completion of appraisals (PS51)	<p>The chairman of the previous committee asked whether completion of appraisals was a service indicator.</p> <p>Officers can confirm that this has never been an indicator, although figures were collated and reported to the Performance Select Committee when requested.</p>	John Mitchell/Richard Auty
New risks (PS52)	<p>The chairman of the previous committee requested that future risk reports showed which risks were new and to show when a risk had disappeared.</p> <p>The chairman of the new Performance and Audit Committee has requested that the entire Corporate Risk Register be brought to the committee each quarter which will deal with this request.</p>	John Mitchell/Richard Auty